Capital City Men’s Chorus – Austin, Texas

**Position:** Artistic Director

**Job Location:** Austin, TX USA

**Organization Website:** www.ccmcaustin.org

**Type of Position:** Contract, Part-Time

**Salary and Benefits:** $20,000 - $30,000 depending on experience and qualifications

**Description of the Capital City Men’s Chorus (CCMC):**

In the Fall of 2018, CCMC enters its 30th year with 75+ TTBB singers. Known for musical excellence in a broad range of styles, this community chorus currently produces four public performances each year. CCMC seeks to produce more innovative productions for its 30th season and beyond.

CCMC is Mission-Driven to continually increase its sphere of influence and to strengthen its reputation as a refuge within the LGBTQ community: The Capital City Men’s Chorus is gay men and their allies raising voices in song to change minds, transform lives and build community.

**Description of Position Mission:**

The Artistic Director is responsible for guiding the artistic direction of the CCMC through leading an artistic committee. This committee is responsible for developing the artistic vision and plans of the CCMC, always in the service of supporting the mission of the CCMC. Through committee meetings and further collaboration with this committee, the artistic director.

1. Develops a conceptual plan that captures the artistic vision of the CCMC.
2. Delivers entertaining productions fueled by the thoughts, wishes, and dreams of the CCMC members.
3. Utilizes the planning and performance processes to grow the CCMC in singing membership and non-singing membership.
4. Builds a production reputation that engenders continuing corporate and personal sponsorships.

**Description of Position Duties:**

1. Drive the existing artistic plan to fruition, improving and augmenting where possible.
2. Chairs artistic committee meetings. A three-year artistic plan is due February each year, detailing the next season and providing less and even less detail for 2 and 3 seasons ahead.
3. Oversee new singer auditions.
4. Prepare and lead weekly rehearsals (on Monday nights).
	1. Introduce each musical selection in a manner friendly to the music novice.
	2. Collaborate with the artistic staff and section leads for the most effective learning rehearsals for the music novice.
	3. Include music education moments in rehearsals, speaking to a wide range of music education levels.
5. Present 3 – 4 subscription events per year with multiple concerts per event.
	1. Recruit musicians to accompany the CCMC in public performances.
	2. Work closely with the Production Coordinator and Production Committee to ensure the highest production values for CCMC public performances.
6. Work closely with the board of directors and attend board meetings as an ex-officio member.
7. Prepare annual budget related to the performance dimension of the organization.
8. Be a spokesperson for the CCMC.
9. Attend corporate functions such as donor events and major fundraising campaigns.
10. Supervise the music library,
11. Maintain and expand CCMC’s relationships, regarding music, social, and LGBTQ communities.
12. Lead and develop community engagement to increase the CCMC’s visibility in and partnerships with the LGBTQ community.

**Description of Position Qualifications:**

The ideal candidate for artistic director will have experience directing a TTBB chorus. Show choir (high school, collegiate or adult civic) experience is also highly desirable. A conducting degree or degree in a relevant area of music is required.

The candidate must demonstrate the following abilities:

1. Positively connect with both trained and untrained musicians.
2. Successfully conduct both vocal and instrumental ensembles at the same time without ignoring cues for either.
3. Skillfully communicate detailed plans and concepts in writing.
4. Adhere to schedules and deadlines.
5. Work in close partnership in a committee structure and with a nonprofit board of directors.
6. Commitment to the LGBTQ Community.

**Information Required to Apply:**

Prospective candidates should submit a resume, cover letter, and any other relevant materials directly to the co-chair of the Search Committee via e-mail (Paul Halstead, boardchair@ccmcaustin.org), with the subject line: Artistic Director Application.

The cover letter and/or resume must specifically address the applicant’s:

* Interest in the position
* Education and background in music, vocal technique, choral/instrumental conducting (including adult TTBB ensembles), music education/teaching, and piano proficiency
* Education or experience and background in programing show elements such as multi-media, dance, etc.
* Artistic vision for the CCMC, given its mission and history (types of repertoire/concerts, choral sound, collaboration with other art/LGBTQ organizations, participation in choral festivals and tours, etc.)
* Ability to collaborate productively with others, including staff/volunteers of community or non-profit organizations
* Ability to lead, inspire, and recruit volunteer performers-Experience in selecting repertoire and programming concerts for choruses-
* Experience with the LGBTQ community/organizations and GALA choruses

Capital City Men’s Chorus does not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations. These activities include, but are not limited to, hiring and firing of staff, selection of volunteers and vendors, and provision of services. We are committed to providing an inclusive and welcoming environment for all members of our staff, clients, volunteers, subcontractors, vendors, and clients.